



# CALIFORNIA MUSIC EDUCATORS ASSOCIATION NORTHERN SECTION

## AGREEMENT FOR PROFESSIONAL SERVICES GUEST CONDUCTOR CONTRACT

This agreement is entered into between the **CALIFORNIA MUSIC EDUCATORS ASSOCIATION NORTHERN SECTION** (herein "CMEA-NS") and \_\_\_\_\_ (herein "Guest Conductor") for professional services as an Guest Conductor for the \_\_\_\_\_

**LOCATION, DATES & TIMES.** The festival will be held at \_\_\_\_\_ on the following date(s) and times: \_\_\_\_\_

**TERMS AND CONDITIONS.** CMEA-NS agrees to retain and reimburse you as a Guest Conductor on the above date(s), but CMEA-NS reserves the right to re-assign you to another date and location during this festival. As a Guest Conductor you will render your services professionally and independently without bias or favoritism. CMEA-NS will pay you a \$50 honorarium if this agreement must be terminated within 15 days of the event. No honorarium will be paid if notice of termination is given to you prior to the 15-day time period before the event.

**HONORARIA & EXPENSES:** Guest Conductors shall receive \$250 per day of service, plus expenses as noted below. Lunch is provided, and other meals may be provided, depending on the event. In the event of a two-day festival, lodging will be provided for the Guest Conductor if he/she does not live in the immediate area. Under this agreement, mileage will be paid at the current IRS rate, plus bridge tolls and parking fees, or direct round trip airfare, whichever is less.

**ADDITIONAL TERMS:** By my signature, I accept the terms of this assignment and acknowledge that I am an independent contractor and not an employee of CMEA-NS and that employee benefits and worker's compensation coverage are not provided by CMEA-NS under this agreement. I understand and agree that honoraria and fees paid to each Guest Conductor in the amount of \$600 or more must be reported by CMEA-NS to the Internal Revenue Service.

***Signatures:***

Festival Coordinator \_\_\_\_\_ Date \_\_\_\_\_

Guest Conductor \_\_\_\_\_ Date \_\_\_\_\_

**GUEST CONDUCTOR INFORMATION:**

**NAME:** \_\_\_\_\_ **Social Security Number** \_\_\_\_\_

**HOME ADDRESS:** \_\_\_\_\_ **City** \_\_\_\_\_ **ST** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**PHONE (H)** \_\_\_\_\_ **(W)** \_\_\_\_\_ **(C)** \_\_\_\_\_

**PROFESSIONAL INSTITUTION:** \_\_\_\_\_

**EMAIL ADDRESS** \_\_\_\_\_

**Sign and return original to the festival coordinator at the following address:**

\_\_\_\_\_